

St Bartholomew & All Saints
Parochial Church Council

Health & Safety Guidance

Section C.09 – Slips, Trips and Falls

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Document Change Record

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Section C.09 - Slips, Trips and Falls Policy and Procedure

The Workplace (Health, Safety and Welfare) Regulations 1992 (amended in 1999) specifies the legal requirements for risk assessments to be carried out and for effective risk control measures to be implemented and enforced. It requires the floor and ground surface to be suitable for the purpose and kept free from hazard or obstruction which may cause a person to slip, trip or fall. Particular attention should be paid to:

- holes, bumps and uneven areas
- building entrances
- obstructions to walkways
- dealing with spillages
- snow and ice on external walkways
- drainage systems where appropriate
- floor heating ducting
- trailing leads.

Slips, trips and falls are the most common cause of major injuries in the workplace in Great Britain. Slips, trips and falls are not inevitable and they can and should be prevented.

Slips trips and falls can be minimised through planning and good housekeeping.

This policy covers clergy, volunteers, contractors, and the general public.

This policy must be read and understood by all clergy, volunteers and contractors.

Policy Aims

The purpose of this document is to:

- provide a safe environment free from slips and trip hazards so far as is reasonably practicable.
- ensure all potential slip and trip hazards are identified and dealt with appropriately.
- ensure any risk to a person's safety is adequately controlled and reduced to the lowest level which is reasonably practicable.
- ensure where necessary the appropriate risk assessments and risk reduction methods are in place.

Responsibilities

The Church Wardens are responsible for ensuring compliance with this policy in St Bartholomew's Church and Churchyard and the Chairman of each of the Church Croft and the Church Hall committees are responsible for compliance in their respective buildings.

All clergy, volunteers and contractors should ensure that entrances, aisles, stairwells and pathways are kept clean and clear.

Falls should be reported in accordance with the accident reporting policy.